



Shade Structure (Chickee Hut)

Description

This guideline is used when constructing a new chickee hut on a residential property.

To apply, use the “Shade Structure: Gazebo, Pergola, Shade-Shelter, Tiki” application on the CSS portal. Select the “Tiki on Land” or “Tiki on Dock” option for type of work.

Who Can Apply

On land or on a dock: General Contractor (CGC), Building Contractor (CBC), Residential Contractor (CRC), or Owner/Builder.

If on a dock: Marine Contractor.

Tribe members already registered with our city can apply for this permit. Verify certification (Chickee Hut) on the contact.

Required Documents – always required

- Site Plan or Dock Layout
- Architectural Structural Plans or Tribal Drawings
- Impervious Surface Calculation Worksheet, if on land
- Burrowing Owl Gopher Tortoise Affidavit, if on land

Conditional Documents – may be required, subject to the details of the parcel and the scope of work

- Notice of Commencement
- Eagle Management Affidavit

Owner/Builder Documents

- Owner/Builder Affidavit

Private Provider Documents

- Notice to Building Official of Use of Private Provider
- Private Provider List of Building Inspections, if using plans review
- Private Provider Plan Compliance Affidavit, if using plans review



Review

- Building
- Zoning
- Environmental, if applicable

Inspections

- Notice of Commencement, if applicable
- Foundation, if on land
- Frame Rough
- Miscellaneous Final
- Debris, if using private provider
- Private Provider Compliance Report, if using private provider

Additional Notes

If constructing a chickee hut on a dock, the dock and pilings must be permitted separately.

A chickee hut cannot be constructed on an unimproved parcel.